Registration Self Service How To: Browse Classes

1. Go to MyState
2. On the Dashboard select “Registration Time Ticket”
3. Click “Browse” Classes link.

4. Click Browse Classes

For Technical Support contact the SDSU Support Desk at (605) 688-6776 or sdsu.supportdesk@sdstate.edu.
5. Click the drop down menu and select the desired term

6. In Enter Your Search Criteria section

7. Use any of the following filters to narrow results when searching for desired classes:
   - **University** - recommend selecting “SDSU South Dakota State University”
   - **Location** - recommend selecting “SDSU Brookings Main Campus” or “Online” unless your program is at a remote location.
   - **Subject** - type in or select desired subject(s) like “Agricultural Economics” or “Agricultural Systems Tech”.
   - **Course Number** - enter a specific course number. **Note:** If multiple Subjects are entered, it’s recommended not to enter a course number as it will try to match all Subjects entered to the course number.
   - **Open Sections** – check to narrow results to show sections with spots available
   - **Advance Search** – Select to use additional search options to narrow results. For example in the Course Number Range box, typing 100 as the min and 350 as max will include any 100 to 350 level courses matching the selected search criteria.

8. Click ‘Search’ to view list of items meeting the search criteria. **Tip:** To adjust the number of pages displayed, go to the bottom of list. Click the arrows to page through results.

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